**Townshend Public Library**

**Board of Trustees**

**Minutes of Meeting Oct. 21, 2015**

Present were Nan Danforth, Marge Holt, Maggie Bills, Marilee Attley and Karen LaRue.

**Additions to agenda:**

Custodian position

**Minutes:** It was moved, seconded and approved to accept the minutes of the Sept. 9 2015 meeting. It was also moved, seconded and approved to accept the minutes of the special meeting Sept. 25, 2015 in which it was voted to approve the expenditure of $1400 for carpentry work.

**Correspondence:**  Announcement of Trustees workshop in November in Burlington.

**Librarian’s Report:** Randy Leavitt will be starting carpentry work Oct. 22. Karen is monitoring wi-fi for problems. CLif foundation conference was interesting, especially 1000 books by kindergarten initiative. We may consider Welcome Baby Project for next summer. Marilee and Marge to pursue. Can contact Keene Public library to find out how they did it.

**Financial Reports:** It appears we are on target for most budget categories. $2932.10 was encumbered for repairs.

**Pay Reports:** It was moved, seconded and approved to pay Library Town Order dated 10/21/2015 in the amount of $511.37 and Trustee Order dated 10/21/2015 in the amount of $1164.68. Petty cash deposit $20.48.

**Bookkeeper:** Town has hired 5 hours of bookkeeping.

**Custodian:**  Karen may have a contender, but in interim, Marge will do a flyer to post around town. Marilee will contact Leland & Gray to see if they might have someone.

**Council on the Humanities:** Vermont Reads for next year will be about Shackleton and Antarctica. MA will contact Roger Turner about presenting on his experiences there.

**Furnace**: Repairman came 10/21 but Karen didn’t request it.

Trustees will meet Nov. 4 at 6 to create fundraising letter. Next board meeting is scheduled for Nov. 11. The library will be closed that day for Veteran’s Day.