Townshend Public Library

Board of Trustees

Minutes of Meeting October 9, 2019

Present:  Pat Lassoff, Maggie Bills, Kathy DuGrenier, Judy Slowik and Karen LaRue

Additions/changes to agenda:  It was decided to postpone Librarian’s Review until November meeting.

Minutes:  It was moved, seconded and approved  to accept the minutes of 9/11/19 meeting.

Correspondence:  None.

Members of the public:  None

Librarian’s report:  Karen continues to work on finishing the project for the Marjorie  M. Holt Reading Room. Storyhour started 10/4 with flexible scheduling to accommodate needs of participants. The Library is working with Rise on their passport program to encourage people to lead healthy  lives.  Booksale is on 10/19 and 10/20. Giant sized games will be placed outside to create interest in the sale.

Treasurer’s report:  It was decided not to pursue Calvert. Petty cash was short last month, so nothing to deposit. $942.00 was spent on new books.

Pay orders:  Moved, seconded and approved to pay Town Order of 232.27 and Trustee ‘s pay order of 5,054.04.  Adam Chase was paid 80.00 for mow/trim 2x  and 20.00 for leaf blowing.

Marge Holt will be asked to assist and together with Kathy Du Grenier they will check into the paving cost of 18,700 posted against the library maintenance line. Budgeted amount for total maintenance is 3,000.

Corresponding secretary: A thank you note will be sent to Deb Sherman for repainting the dropbox without any charge.

Other maintenance: Karen will contact Cota & Cota, because the heat is not circulating properly.  She will also contact  Randy Leavitt regarding downstairs railing.

New business:  Trustees developed annual appeal letter. Maggie will email draft to everyone.

Next meeting set for 11/13/19.

Respectfully submitted by Judy Slowik/Kathy DuGrenier