**Townshend Library**

**Board of Trustees**

**Minutes of Meeting May 9, 2018**

Present are Marge Holt, Maggie Bills, Marilee Attley, Pat Lassoff, and Karen LaRue. Meeting called to order at 5:38.

**Agenda Changes:**  Add disaster planning to new business.

**Minutes:** It was moved, seconded, and approved to accept the minutes of the April 11, 2018 meeting.

**Correspondence:**  None

**Members of Public:** None

**Librarian’s Report:**  Library World subscription extended 3 months. Alicia Moyers wring group idea: We don’t think it should be restricted to SASH members only. DH Garage plowed some rocks into our yard and broke a couple bushes. Adam Chase repaired lawn. We will see how much it costs and whether we need to ask DH to cover the cost. Karen will buy new computer at a cost of no more than $600. MA to get window box flowers by June. Note: The $6.02 in financial reports under equipment is for Canon copier ink.

**Pay Report:** It is moved, seconded and approved to pay Town Order dated 5/9/2018 in the amount of $462.67 and Trustee Order dated 5/9/2018 in the amount of $817.02. Petty cash deposit was $46.11.

**Treasurer’s Report:** None

**Step Repair:** DMI Asphalt came by to evaluate front step repair. He’ll get back to us. We are waiting on estimate from Fisher.

**Basement window:** It was fixed this morning.

**Back Ramp:**  MA will put on sealer in the summer.

**Front Sign:** Frank Crane of Southern Vermont Sign Works provided mockups using vinyl lettering. Cost would be $225. It is moved, seconded and approved to accept bid with assurance that underneath will look good.

**Snow Shoe Thank-you:** Ann needs address.

**Friends Update:**  Nacy is orchestrating food sale at Welcome Center July 15. Jen has issued invites for meeting on Wednesday May 23.

**Trustee Workshop:** Marge and Pat attended. Future of libraries is in connection, not collection. Libraries, in order to survive, have to interact with community. Need to interface with select board more. To connect with community, it serves us to reach out to business leaders, educators, corporate leaders, social service providers and real estate agents. Maybe provide books to food shelf along with bookmark about our services and hours. Have a table at local events. Try to figure out how to reach summer people. E-mail new book alerts.

**Summer Reading Program:** Southern Vermont Natural History Museum coming June 27, Pat is doing a music program book July 6 and Karen is trying to get instruments and possibly players. Ann will do bell program in July 25. Tariddella is coming July 13. Otha Day Drum Circle July 16.

Equine reading June 2. 9-11 a.m.