**Townshend Library**

**Board of Trustees**

**Minutes of Meeting Jan. 10, 2018**

Present are Marge Holt, Marilee Attley, Ann Allbee, Pat Lasoff, and Karen LaRue. Meeting called to order at 5:10.

**Agenda Changes:** None

**Minutes:** It was moved, seconded, and approved to accept the minutes of the Dec. 13 meeting.

**Correspondence:**  Thank-yous from Jean and Judy for holiday gifts.

**Librarian’s Report:** Fund drive is $10,920. Green Mountain Library Consortium fees for e-books and audio are going up. We had 525 total checkouts for the year.

**Treasurer’s Report:** No reports received from town hall.

**Pay Reports:** It is moved, seconded and approved to pay Town Library Order dated 1/10/2018 in the amount of $759.78 and Trustee Order dated 1/10/2018 in the amount of $8556.49, which includes library quarterly reimbursement to town in amount of $7953.04 (as contrasted to town amount request of $7952.68.) Petty Cash deposit was $2.16.

**VERSO Update:** Department of Libraries put up sample website so Karen can see how it works.

**Staffing:** Jen Clary of Townshend has been hired as assistant librarian. She started on Monday, Jan. 8, and will work 6 hours per week.

**Computer Purchase**: Deferred.

**2018 Calendar:** It is moved, seconded and approved to close Feb. 19 (Presidents Day), March 6, May 28, July 4, Oct. 8, Nov. 12, Nov. 22, Dec. 24, 25, 31.

**Trustee terms:** Marge’s term expires ’22, Marilee ’21, Ann ’19, Maggie ’18. Pat will run to fill unexpired term and Maggie will run for re-election for five-year term.

**State Standards:** Numbers are up, children’s programs well attended.

**Other business:** Windham County librarians got together in Dover on Jan. 9. DOL consultant came and offered to do trustee training, help with long-term planning, etc.

**Vermont Reads:**  Putney library received grant for books. Maybe we can borrow their copies of “Bread and Roses”?

**Playgroup:** Time change to 10:00, may conflict with book group.

Next meeting will be Monday, Feb. 12 at 5:30.