**Townshend Library**

**Board of Trustees**

**Minutes of Meeting Dec. 12, 2018**

Present are Marge Holt, Maggie Bills, Pat Lasoff, Marilee Attley, and Karen LaRue. Meeting called to order at 5:40.

**Additions/Changes:**  None

**Minutes:** It was moved, seconded and approved to accept the minutes of the Nov. 14, 2018 meeting

**Correspondence:** None.

**Members of the Public:**  None

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**Librarian’s Report:** Steve Frist came over to look at parking lot. He says the town is getting bids. In the meantime the road crew will patch. More than 45 kids came to Gingerbread House building. Newfane Garden Club gave us a beautiful wreath. Poncho plan for Townshend Elementary School still in progress. Newsletter/fund appeal cost $466.42 for printing and processing and $108.80 for postage. We received many positive comments on the newsletter. Fund drive so far has brought in $2,100.

**Treasurer’s Report:**  Key Investments up $1738 in November.

**Pay Reports:** It was moved, seconded and approved to pay Town Library Order dated 12/12/2018 in the amount of $346.22 and Trustee Order dated 12/12/2018 in the amount of $1,631.70. Petty cash deposit is $71.10.

**Town Report:** Still no official deadline.

**Budget:** We are working off the reports from the end of October. Initial projections are for a basically level-funded town budget.

**Fundraising update:** So far we’ve received $2,100.

**Downloadable Audio/Movies/Ebooks:** Karen is researching possible new sources such as Hoopla and Calliope (sp?). Karen will let us know how Chesterfield likes their service. We had 808 users on our Overdrive account last year.

**Movie Nights?** Karen will see if Community Hope in Action would like to collaborate on movie nights. Pat will see how popular the Wardsboro library movie nights are.

**Staff gifts:** Ann will get.

**Writing Program:** Maggie will talk to Deb Luskin about availability and cost.

**Annual Calendar:** We adopt a library calendar with 13 paid holidays.

Next meeting is scheduled for January 9, 2019.

-Respectfully submitted by Marilee Attley